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### REFILE INVENTORY SHEET

From: \_\_\_\_\_ Date: \_\_\_\_\_

Department: \_\_\_\_\_ Phone: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Total File Refiles: \_\_\_\_\_ Total Carton Refiles \_\_\_\_\_

Barcode Number (F# / C#)	File/Carton Number or Name	Other Information (if needed)

