



3122 Mike Padgett Hwy.
P.O. Box 6030
Augusta, Georgia 30906-6030
Phone: (706) 793-0186
Fax: (706) 796-1083

HARD DRIVE DESTRUCTION AUTHORIZATION

Company Name: _____

Address: _____

Method of Destruction: *Plant-Based Shredding - NAID AAA Certified with Serial Number Recording*

I _____, authorize Augusta Data Storage, Inc., in compliance with NAID AAA Certification, to shred computer hard drives on my behalf. It is understood that the hard drives will be shredded into unusable 1" (one inch) particles to ensure that the information they contain is rendered useless and that these particles will then be recycled. I further understand that the serial number of each destroyed hard drive will be recorded and a listing of these drives will be provided to me after the completion of the shredding service. Augusta Data Storage, Inc. will be responsible for maintaining and protecting the confidentiality of all drives in its possession until the units are destroyed and will provide all certificates and documentation as proof that the destruction process has been completed.

Authorized Signature

Title

Printed Name

Date